

RULES OF PROCEDURE OF THE JINR SCIENTIFIC COUNCIL

Approved with amendments by the Committee of Plenipotentiaries of the JINR Member States at its session held on 25–26 March 2013

The present Rules have been formulated in conformity with Chapter IV (articles 21 and 22) of the Charter of the Joint Institute for Nuclear Research.

I. Membership of the Scientific Council

1. The Scientific Council of JINR is a body of the Committee of Plenipotentiaries of the Governments of the JINR Member States and consists of:

- a) scientists of the Member States, appointed by Plenipotentiaries, one scientist from each state;
- b) scientists of the Member States mainly, elected by the Committee of Plenipotentiaries on the proposal of the Institute Director and of the Scientific Council members who were appointed in accordance with sub-item “a” above;
- c) the Director of the Institute.

2. The Vice-Directors, the Chief Scientific Secretary, the Chief Engineer of the Institute, and the Directors of the Laboratories join the Scientific Council without a vote unless they are appointed by the corresponding Member State’s Plenipotentiary or elected to the Scientific Council membership.

3. Members of the Scientific Council appointed by the Member States may be accompanied at the meetings of the Scientific Council by advisers and experts.

4. In addition to the Scientific Council members and other persons listed above, experts and advisers of the JINR Directorate as well as other persons invited by the Chairman of the Scientific Council may be present at the Scientific Council meetings.

II. Advisory Bodies

The Scientific Council can establish its own advisory bodies and adopt their rules of procedure. The recommendations of the advisory bodies are subject to approval by the Scientific Council.

III. Convocation of the Scientific Council

1. Regular sessions of the JINR Scientific Council are convened at least twice a year. The date of the session to be convened is defined by the Scientific Council. Sessions are held in Dubna or in any other place as agreed upon by the JINR Directorate and the Plenipotentiaries of the Member States.

2. Extraordinary sessions of the Scientific Council are convened on the decision of the Institute Directorate or on the initiative of not less than one third of the total number of the Scientific Council members.

IV. Session Programme

1. The autumn session of the Scientific Council considers proposals for the Topical Plan of Research and International Cooperation. This session also considers proposals on the development of prospective research fields at the JINR Laboratories.

At its winter session, the Scientific Council considers reports on the implementation of the planned research and endorses the JINR Topical Plan of Research and International Cooperation submitted at the autumn session.

At the sessions of the Scientific Council there may also be considered any other issues related to JINR research activities.

2. The draft programme is prepared by the Institute Directorate and is mailed to the Plenipotentiaries of the Member States and members of the Scientific Council not later than two months before the session with all the relevant material.

V. Chairmanship

1. The Scientific Council is chaired by the JINR Director. In case the Director is temporarily incapable of executing his duties, the Council is chaired by that Vice Director who is the acting director of the Institute.

2. In order to assist the Chairman in conducting sessions of the Scientific Council and in organizing control over the implementation of its recommendations, the Scientific Council elects, on the proposal by the JINR Director, an executive co-chairman from a Member State for a term of up to three years.

VI. Auxiliary Bodies of the Scientific Council

In the course of its work, the Scientific Council may establish editing and expert boards for the elaboration and editing of the drafts of resolutions on the items of the programme which are considered at the session.

VII. Secretariat

1. The permanent secretary of the Scientific Council is the Chief Scientific Secretary of JINR.

To organize the work of the Scientific Council sessions, the Chief Scientific Secretary sets up a secretariat and directs its activity.

2. The Secretary of the Scientific Council watches the correct execution of the Rules of Procedure of the Scientific Council and their amendments.

3. The Secretariat of the Scientific Council:

- a) provides for the preparation of the required material to be discussed at the session of the Scientific Council;
- b) mails the draft programme of the upcoming session of the Scientific Council and all relevant material by the established dates;
- c) provides the necessary working conditions for the Scientific Council and its boards.

VIII. Languages of Sessions

1. The working languages of the Scientific Council sessions are Russian and English.

2. The Resolutions and other documents of the Scientific Council are published in Russian and in English.

IX. Procedure for Adopting the Council Resolutions

1. The session of the JINR Scientific Council is potent in case not less than two thirds of the total number of the Scientific Council members are present.

2. The Resolutions are adopted by open voting unless the Scientific Councils decides to make it by ballot.

3. The Resolutions are adopted by a majority of the Scientific Council members present and voting.

4. For voting by ballot, a board of three members is set up on the proposal of the Scientific Council members.

5. The election of the Directors of the JINR Laboratories and the endorsement of appointments of the Deputy Directors are held by ballot, in accordance with the Regulation given in the Appendix to these Rules of Procedure.

6. The Resolutions adopted by the Scientific Council are signed by the Chairman, the Co-chairman and by the Secretary of the Scientific Council.

7. The Resolutions of the Scientific Council are made available on the JINR Web site for open access.

8. The Resolutions of the Scientific Council are reported to the Committee of Plenipotentiaries of the Governments of the Member States.

X. Amendments and Additions to the Rules

Amendments and additions to the present Rules can be introduced on the proposal of the Scientific Council members with a subsequent approval of these changes at a meeting of the Committee of Plenipotentiaries of the Governments of the Member States.

Regulation for the Election of Directors and for the Endorsed Appointment of Deputy Directors of JINR Laboratories

1. The Directors of JINR Laboratories are elected by the Scientific Council for a term of five years. Persons who have held the position of a Laboratory Director for two terms cannot stand for election in the same Laboratory for a third time.

Elected for the position of a Laboratory Director can be scientists who are citizens of the JINR Member States, who have scientific achievements in the relevant field of research and who hold, as a rule, the degree of Doctor of Sciences in the host country of JINR — the Russian Federation — or a similar degree in other Member States of JINR.

The announcement of a vacancy for the position of a Laboratory Director is made by the Scientific Council one year before the completion of the term of office of the previous Laboratory Director, is published in the Resolution of the Scientific Council and is sent out in written form by the Secretary of the Scientific Council to the Plenipotentiaries of the JINR Member States.

The right to nominate candidates for the position of a Laboratory Director belongs to the Plenipotentiaries of the JINR Member States, the members of the Directorate* of JINR, the Science and Technology Councils of JINR and its Laboratories, as well as to individual scientists wishing to offer their own self-nomination. The nomination proposals are submitted to the Director of JINR not later than two months before the session of the Scientific Council at which the election is to be held.

2. The appointments of the Deputy Directors of JINR Laboratories are endorsed by the Scientific Council for a term of up to five years, until the completion of the terms of office of their Directors. Persons who have held the position of a Laboratory Deputy Director cannot be reappointed in the same Laboratory for a third time.

Endorsed for the position of a Laboratory Deputy Director can be scientists who are preferably citizens of the JINR Member States and who hold a degree not lower than Candidate of Sciences in the Russian Federation or a similar degree in other states.

The announcement of a vacancy for the position of a Laboratory Deputy Director is made by the Scientific Council six months before the endorsement of appointment of the Deputy Director, is published in the Resolution of the Scientific Council and is sent out in written form by the Secretary of the Scientific Council to the Plenipotentiaries of the JINR Member States.

The right to nominate candidates for the position of a Laboratory Deputy Director belongs to the Plenipotentiaries of the JINR Member States, the members of the Directorate of JINR, the members of the Scientific Council, as well as to individual scientists wishing to offer their own self-nomination. The nomination proposals are submitted to the Director of JINR not later than two months before the session of the Scientific Council at which the endorsement of appointment is to be held. The Director of JINR informs the Director of the Laboratory, in which a vacancy of the position has been announced, of the nomination proposals received.

* In accordance with the JINR Charter, the Directorate of JINR includes the Director and Vice-Directors of JINR, the Directors of the Laboratories, the Chief Scientific Secretary and the Chief Engineer of JINR.

3. Together with the proposals of nomination for the positions of a Laboratory Director or Deputy Director, the CVs of candidates and lists of their major scientific publications are sent to the Director of JINR.

4. An Election Committee consisting of members of the Scientific Council is set up for the consideration of candidates for the announced positions and for the conduct of election. The Commission gives conclusions on the implementation of the rules for nominating candidates and on their conformance to the qualification requirements.

5. The candidates for the position of a Laboratory Director present their election programmes to the Scientific Council. All the candidates for this position who satisfy the nomination rules and qualification requirements are included in the ballot paper.

A candidate for the position of a Laboratory Director is deemed elected if he/she received, in secret ballot, a simple majority of the votes cast by the members of the Scientific Council who took part in the voting. To be reelected for a second term of office, a candidate must win a two-thirds majority of the cast votes. If necessary, the voting may be held in several tours.

6. The candidates for the endorsed appointment for the position of a Laboratory Deputy Director are presented to the Scientific Council by the Director of the corresponding Laboratory. If necessary, the Laboratory Director set ups a Search Committee with the purpose of pre-selection of candidates for inclusion in the ballot paper and reports its recommendations to the Scientific Council. Normally, this Committee includes a representative of the JINR Directorate and the Chairman of the Science and Technology Council of the Laboratory.

A candidate for the position of a Laboratory Deputy Director is deemed elected if he/she received, in secret ballot, a simple majority of the votes cast by the members of the Scientific Council who took part in the voting.

7. In the event of non-election of a Laboratory Director or Deputy Director, the Scientific Council determines the date for new election.